



## EMPLOYMENT OPPORTUNITY

Non-Union, Non-Management

# Evaluation & Planning Coordinator

Chatham-Kent Children's Services serves the children and families of the Chatham-Kent Municipality and includes child protection, children's mental health, child development and prevention.

Chatham-Kent Children's Services is an accredited multi-service agency that responds to the unique dynamics of our families. We support the well-being and safety of our children and their families through evidence-based practices and collaboration with community partners. Together, CKCS' employees strive to foster an environment that encourages positive growth, professional development and progressive change.

Chatham-Kent has a population in excess of 110,000 and is ideally situated mid-way between Windsor and London on the shores of Lake Erie.

**Posting: 03-2022**

**Strengthening  
Children and Families  
for a better future.**

January 19, 2022

Chatham-Kent Children's Services requires an **Evaluation & Planning Coordinator** available to start as soon as possible. This is a contract, full-time (70 hour bi-weekly) position lasting one (1) year.

The incumbent will develop and champion a Chatham-Kent Child and Youth Planning Network ("CYPN") COVID RECOVERY STRATEGY for Chatham-Kent's children, youth and families. This role is critical in assisting our partners to better understand the evolving needs of the people we serve, in light of the pandemic. The incumbent will work with partners to facilitate data sharing, expand understanding of existing data, explore new data and uncover insight, and create and analyze neighbourhood profiles regarding key areas for prevention, intervention or support services. The incumbent will research data and tools across partners and within provincial comparators / other child and youth planning networks, to make recommendations for members to act on. Utilizing CYPN member organization's collective data, knowledge and participation, the incumbent will champion the CYPN COVID RECOVERY STRATEGY, and initiate innovative recommendations for future CYPN data and knowledge mobilization capacity building activities e.g., data portal, dashboards, well-being index framework.

**Qualifications:** Full vaccination against COVID-19 or a valid medical exemption; four-year University degree in Social Planning or other data related discipline; two years of experience in social planning and data / evaluation work with demonstrated knowledge of quantitative and qualitative evaluation methods, including data collection and analysis, report writing, project management and community development; experience leading planning tables and workgroups; advanced proficiency in database management, data analysis and interpretation combined with applied knowledge of evidence-informed decision making; knowledge of program evaluation, data analysis, and determinants of health; expert at querying databases and validating results using SQL, SAS - report creation with SQL Server Data Tools. Knowledge of SQL, Tableau, CPIN, Curam, and Cognos an asset; demonstrated experience managing the process of data cleaning, categorizing and contributing toward the early-stage build of a community data portal; good working knowledge of the preparation and creation of custom census orders and boundary files in accordance with Statistics Canada requirements and agreements; the ability to communicate in French is an asset; a valid driver's license and use of a personal vehicle.

Please submit your resume by **4:30pm on January 28, 2022** quoting the posting number to:

Human Resources  
E-mail: [hr@ckcs.on.ca](mailto:hr@ckcs.on.ca)

Only those candidates selected for an interview will be contacted.

*Chatham-Kent Children's Services welcomes applications from racialized groups, First Nation, Inuit or Métis persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression.*

*We are committed to providing accessible employment opportunities. Should you require accommodation for a disability during the recruitment process, please notify Human Resources at the time of interview scheduling.*